



Board Meeting Minutes

April 20, 2020 at 5:00 pm

Present: Robert Best (Chairman), Patty Humphrey (Vice-Chairman), Barbara Comtois (Treasurer), Sue Lawton (Secretary), Kimberly Lavallee, Kyle Fox, Scott Perron, Kristi Ouellette, Maureen Mooney (ex officio), Cassie Hayes

Meeting called to order at 5:10pm.

1. Review of "Charter School General Assurances for 2021". This annual document needs to be reviewed and voted on by the Board every year.
 - a. **MOTION:** Sue Lawton motions to submit the document, Kristi Ouellette seconds.
 - i. Roll Call: Patty Humphrey, yes; Barbara Comtois, yes; Susan Lawton, yes; Kimberly Lavallee, yes; Kristy Ouellette, yes; Kyle Fox, yes; Scott Perron, yes; Robert Best, yes;
 1. All in favor, none opposed, motion passes
2. Also to be reviewed and voted on is a loan application for the payroll protection program grant.
 - a. The school is applying for this loan to cover any potential extra costs or loss of income due to the pandemic.
 - b. **MOTION:** Scott Perron motions to have the Board authorize the application for acceptance, Kristi Ouellette seconds.
 - i. Some discussion of making sure board members understand all the stipulations of the loan before voting.
 - ii. Roll Call: Patty Humphrey, yes; Barbara Comtois, yes; Susan Lawton, yes; Kimberly Lavallee, yes; Kristy Ouellette, yes; Kyle Fox, yes; Scott Perron, yes; Robert Best, yes;
 1. All in favor, none opposed, motion passes
3. General discussion of what's going on at the school and the remote learning schedule going forward
4. Plans made for the regular May 20th and June 17th meetings
5. **MOTION:** Kyle Fox motions to adjourn the meeting, Sue Lawton seconds.
 - a. Roll Call: Patty Humphrey, yes; Barbara Comtois, yes; Susan Lawton, yes; Kimberly Lavallee, yes; Kristy Ouellette, yes; Kyle Fox, yes; Scott Perron, yes; Robert Best, yes;
 - i. All in favor, none opposed, motion passes
 - ii. Meeting adjourned at 5:56pm.

Respectfully submitted by Lauren Brouillette, Clerk of the Board of Trustees